

JANUARY

1951

JANUARY

# the dental assistant



**Journal of the  
American Dental  
Assistants Association**

# AMERICAN DENTAL ASSISTANTS ASSOCIATION

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3105 Tangley Road, Houston, Texas

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# the dental assistant



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## EDITORIAL STAFF

### Editor

Violet L. Crowley  
3105 Tangleway Road  
Houston 5, Texas

### Contributing Editors

Sadie Leach  
711 Adams St.  
La Porte, Ind.

Marie Johnson  
234½ West Wisconsin St.  
Portage, Wisconsin

La Donna Allen  
78 Buchanan St.  
San Francisco, Calif.

### Views of the News

#### Editor

Clara Samson  
6730 Malabar St.  
Huntington Park, Calif.

## BUSINESS STAFF

### Business-Advertising Mgr.

Laura Whiffen  
1521 Medical Arts Bldg.  
Houston, Texas

### Subscription Mgr.

Dorothy Kowalczyk  
410 First Nat'l Bank Bldg.  
La Porte, Ind.

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## *The President's Page*

Here we are in the New Year on the brink of ten full months until we meet again. These ten months will be busy ones with this ever growing association. Membership drives with the awards for your every effort, your every word of kindness to fellow assistants to bring them into the fold. January, the month of resolutions to formulate plans for our monthly meetings, with speakers who can bring us a wealth of knowledge, to put into our every day of living and working with dentistry. State meetings to prepare programs for, and watch them blossom into a realization. Satisfaction from such projects, can never be equaled.

When we are approached in local and national groups to serve on committees, please let the answer be yes, for it is this way that we will struggle together with varied ideas, from various groups, with different whims and temperaments, then plans can be made for the betterment of ourselves and our association.

Our journal, the "Dental Assistant", is our means of conveying messages to each other. If we have papers that have been presented and well received, why not send them to our editor, for publication?

No one knows what he can do until he tries. The germs of success are in every nature, but hard work is required in order to mature them. It is said that genius is infinite patience. He who fixes his eyes on a certain goal, be it ever so high, and makes for it with all his strength, is pretty sure to rise above the difficulties that fall in his path.

Plans are under way in Washington, D. C., for the national meeting. Eva Carrico, 3101 Alabama Avenue, S. E., Washington, D. C., has accepted the banquet chairmanship. We are very grateful to the D. C. girls for having everything so well organized.

"If we sit down at set of sun,  
And count the things that we have done,  
And counting find  
One self-denying act, one word  
That eased the heart of him who heard,  
One glance most kind,  
That fell like sunshine where it went,  
Then we may count the day well spent."

Sincerely,

Evelyn B. Brett,  
President.



## THE GOLDEN RULES

Be courteous to everyone.  
A pleasant smile accomplishes wonders.  
Acknowledge all introductions cordially.  
Extend a hearty handshake, never a flabby one.  
Memorize the names of everyone you meet.  
Look people in the eye when conversing.  
Talk with calm assurance; do not raise your voice.  
Shun idle gossip; never meddle in personal affairs.  
Be a good listener; respect others' viewpoints.  
Avoid arguments; keep cool, even if provoked.  
When you are in the wrong, admit it promptly, frankly.  
Be open-minded, tolerant, considerate.  
Cooperate readily, cheerfully.  
Be a Booster! Praise generously! Criticize tactfully.  
Show that you appreciate all favors, big or little.  
Say "Thank You" expressively, not just politely.  
Be sympathetic, but never complain or seek sympathy.  
Always be punctual! Keep no one waiting.  
Make your word respected by keeping all promises.  
Be fair and square, loyal and sincere.  
Take pride in your work and appearance.  
Do your best—today and every day.  
Radiate Friendliness, Enthusiasm, Good Will!

From "Success In A Nutshell"  
by E. F. G. Gerard

## "COOPERATION"

Reams have been writ of big technicians  
And honors paid to skilled clinicians  
(Most of us have the same obsession  
That we're "King-Pins" in our profession)  
While all our banquets have a toast  
To "big Shots" from the eastern coast.  
But now it's time we diverse  
And pay a tribute to "the Nurse."

Who keeps the office spic and span  
And better than the doctor can  
Who soothes the nervous, crying child  
And keeps its Ma from gettin' wild  
Who stops the jangling of the phone  
With quiet, modulated tone  
Who smiles, when you would like  
to curse  
Nobody, but your dental nurse.

Who listens to the patients' ills  
And who collects delinquent bills  
Who palliates the frightened male  
And wipes the blood from features pale  
Who blows the little patients' noses  
(Her job is just a bed of roses)  
Who carries on when you're per-verse  
Nobody but your dental nurse.

Who mixes up the alloy right  
So you can pack the margins tight  
Who mallets foil with clever knack  
(And tired arm and aching back)  
So tactfully she smoothes the way  
She brightens up each working day  
And so I dedicate these verses  
To all you loyal Dental Nurses.

—Dr. Paul W. Kunkel.

## SECRETARIAL ASSISTANCE

Betty J. Carrel

The duties of a dental assistant or secretary are many and diversified. As it was once stated, "We are the Captain of our ship, 'The Manager'". The manager implies one who skillfully but cautiously conducts the affairs of the office. You are the Captain of your ship, but not the "Boss." As a Secretary, business competence is your goal.

As a dental Secretary, your duty is to establish a clock-like outline that will harmonize the various activities of the office.

Punctuality is one indispensable requirement of the good Dental Assistant. If the office is scheduled to open at nine o'clock in the morning it is the duty of the assistant to be there then. It would be very disconcerting for a patient with a nine o'clock appointment to arrive there and have to wait for the Secretary! This would not create a very favorable impression.

As a secretary you become the business guardian of your employer's office. It is a serious undertaking and requires loyalty of a high degree to both the doctor and his patient. She must make appointments, administer the recall list of patients, make bank deposits regularly and balance ready cash, keep books in correct order for making out Social Security and Income Tax reports, type and mail monthly statements, bill all letters, invoices, record cards and radiographs, keep list of supplies used and needed, pay all bills and keep accurate records. These are only a few of the many duties a good secretary must learn to perform for her doctor.

Now let us consider the duties of a secretary in relation to the patient and one's self.

First there is HEALTH which is a gift all should be thankful for. Plenty of exercise and sleep is essential.

A dental secretary can certainly be gifted with a cheerful personality. You should never allow your personal worries to interfere with or overcome your pleasant disposition.

Uniforms worn should at all times be immaculate. The accepted color is white. Jewelry is out of place and therefore should never be worn. Accepted jewelry could be a watch or your association pin.

You owe to yourself and to the patient to read as much literature as possible and so further your EDUCATION in dentistry.

And last, let us not forget the value of a smile.

It costs nothing but creates much.

It enriches those who receive, without impoverishing those who give.

It happens in a flash, and the memory of it sometimes lasts forever.

No one is so rich he can get along without it, and none so poor but that he is richer for its benefits.

It creates happiness in the home, fosters good will in business and is the countersign of friends.

It is rest to the weary, daylight to the discouraged, sunshine to the sad, and Nature's best antidote for trouble.

Yet it can't be bought, begged, borrowed or stolen, for it is something that is no earthly good to anybody until it is given away.

And if, in the hurry and rush of the day you meet someone who is too weary to give you a smile, leave one of yours.

For no one needs a smile so much as those who have none left to give.

## INNER SERENITY

By George Matthew Adams

In a world, and at a time, when there is so much confusion, fear and hopelessness in people's minds, a new hunger—that for inner serenity—is created. How many happy, undisturbed faces can you count in a great crowd or upon a busy street?

I have an idea Marcus Aurelius wrote that immortal little book of his, not for the public eye, ever, but that he might the more gain the joy and comfort of an inner serenity kept alive and vibrant by an unflinching faith in the goodness of God and by the love which he had for his fellow-man. No one can read this volume of "Reflections" without a spiritual lift.

It is possible for anyone to acquire this inner serenity if he will but put his mind to the task, dismissing all hatreds, all resentments and all jealousies, for there can be none of this inner serenity with any of these at work. The secret of its attainment is centered in religion, in a devout faith and a meaning, purposeful pursuit of the highest hopes of the heart.

Nature, also, is rich in the substance that contributes to inner serenity. I walk the velvety paths, with their emerald glow of moss, at Weskawewaak, watch the fall of the sun at the day's closing and look upon the distant wooded hills, often gray with mists, and at other times, with a richness of playing masses of color, and running shadows—deep blues, light olive, and casts of purple. Such scenes, attracting the eye, give the inner serenity because Nature and God are inseparable.

None of us can hope for much inner serenity without a liberal accumulation of love in our hearts. Love for those near and dear to us,

love for all beauty, love for the right and decent, love for all Nature, and love for life itself. We ought to lose ourselves in our loves! Then we would find ourselves.

People who sincerely pray early learn the secret of inner serenity. Prayer sweeps out the mind and reconditions the heart. It schools us in patience, tolerance and just ways. It gives us clearness of vision. We see beyond our own petty interests. We glimpse God.

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### THE GLORY OF WASHINGTON

To lead a people in revolution wisely and successfully, without ambition and without crime, demands indeed lofty genius and unbending virtue. But to build their State amid the angry conflict of passion and prejudice, to peacefully inaugurate a complete and satisfactory government—this is the very greatest service that a man can render to mankind. But this is also the glory of Washington.

With the sure sagacity of a leader of men, he selected at once for the three highest stations the three chief Americans. Hamilton was the head, Jefferson was the heart, and John Jay the conscience of his administration. Washington's just and serene ascendancy was the lambent flame in which these beneficent powers were fused; and nothing else than that ascendancy could have ridden the whirlwind and directed the storm that burst around him. Party spirit blazed into fury. John Jay was hung in effigy; Hamilton was stoned; insurrection raised its head in the West. Washington himself, was denounced. But the great soul was undismayed.

Without a beacon, without a chart, but with unwavering eye and steady hand, he guided his country safe through darkness and through storm. He held his steadfast way like the sun across the firmament, giving life and health and strength to the new nation; and, upon a searching survey of his administration there is no great act which his country would annul; no word spoken, no line written, no deed done by him which justice would reverse, or wisdom deplore.—George William Curtis.

## "STERILIZATION IN A DENTAL OFFICE"

Since the days of Moses, man has recognized the importance of cleanliness, and the relation of isolation and quarantine for the prevention of epidemic disease and its spread.

The sanitary code of today is based upon definite knowledge of the behavior of most pathogenic organisms. The environment in which these organisms thrive, their means of invasion and mode of transmission are well understood. By the application of methods of disinfection and sterilization based upon this knowledge, the nurse of today is in a position to do much to protect herself, her patient and the community from the spread of infection. Prevention is based upon the proper isolation, personal hygiene and scrupulous cleanliness of surroundings plus added measures that will control contacts and destroy pathogenic organisms.

Sterilization is the destruction of all organisms. The purpose is to render articles free from infectious agents. If complete destruction of organisms is to be achieved, these organisms must be exposed to conditions of heat, chemicals, sunlight or drying.

The methods of sterilization can be classified as: thermal and chemical. The two factors that enter into the destruction of bacteria by the thermal method are: the degree or intensity of the temperature, or the length of time of the application.

Chemical agents of disinfection depend largely for their effectiveness upon time, temperature, concentration of the agent, and environment of these organisms. When resorting to disinfection of any kind for cold sterilization, we must remember that porous material, completely closed forceps and scissors may retain contamination in crevices

or cracks, if not properly exposed to solution.

Chemical germicides may be used where boiling heat is not convenient or desirable. Contaminated table tops, apparatus or hands, have to be treated with germicides and for this reason it is well to know the germicidal power and characteristics of the solutions used.

The mechanics involved in sterilization have been the subject of much research and discussion. They can be stated as the coagulation and the hydrolytic processes. The mechanism in the first case is that the cell substance of the organism is coagulated or choked by the disinfecting agent, just as the white of an egg is coagulated by heat when cooked. The second theory claims that the death of the organism is brought about by the introduction of water into the cell substance. The adding of water to alcohol permits the solution to enter the cells of bacteria, destroying them by choking or strangulation. Alcohol is a poor antiseptic but it has merit because it is an excellent cleanser of oily substances which may contain infectious material. As a germicide it acts most effectively at 70% concentration. Absolute alcohol forms an albuminous coat around the bacteria. Solutions weaker than 70% are much weaker bacteriacides. None of the alcohol solutions will destroy spore-bearing organisms. It does not penetrate, therefore it does not kill the bacteria.

One of the chief requisites for perfectly safe instruments is that they be scrubbed thoroughly. The careless habit of relying wholly on the sterilizer for cleanliness without first rendering them mechanically clean is dangerous.

Boiling is probably the oldest and most common method of sterilization today, but it should be realized that it is only as effective as the killing power of water boiling at 212F. This temperature is not effective in destroying certain spores. In order that instruments may be sterilized, it is essential that the sterilizer be cleaned daily. Water should always be boiling before placing instruments in sterilizer. Never add water or instruments to those in the process of sterilization as they will contaminate the others. Boil for 20 minutes at 212 degrees, in questionable cases, 30 minutes. At the expiration of this time the instruments should be removed and dried with a sterile towel. Instruments should never be left in the tray with cover raised and sterilizer steaming, because the combination of air and moisture hastens corrosion.

Oil sterilization became popular during the war. It was used by the medical profession for the sterilization of metal cutting instruments that were very susceptible to rust. In the South Pacific it was found that cutting instruments and scalpels gave longer service if sterilized in an oil sterilizer. Carbide burs which are susceptible to dullness if exposed to chemical agents on the market lend themselves very nicely to this technique. Since the war, this method has been adopted by the dental profession for sterilization of handpieces. The dental handpiece approaches and enters the mouth of almost every patient treated. The procedure of wiping with alcohol which many of us depend on is really not a proper means of sterilization. As I mentioned before alcohol is an excellent cleanser of oil substances only, so for wiping the handpiece before replacing in the cabinet it will serve the purpose.

Autoclaving or moist heat is the

most effective sterilization method known as it will destroy all bacteria and most spores. Also everything used in the dental office can be sterilized by this method.

Sterile towels: what is the point in sterilizing instruments if they are to be put on an unsterile towel. There should always be a generous supply of sterile towels on hand. The autoclave is the best means for sterilizing towels, although there are other devices on the market for this purpose. In surgery nothing but sterile towels should ever be used. Great care should be exercised in the care of linen or towels, being careful not to spill acids, iodine or any medicants on them. No laundry can be expected to remove such stains without injuring them and there is nothing more unsightly than pure white towels marred by stains or holes. A common fault of many of us is to take a spotless white towel and dust the furniture with it. Standardization in the office applies the same as in the home. Have clean dusters for dusting, cleaning cloths for wiping equipment and use each article only for what it is intended. Keep all nickel brightly polished. Many offices contain sterilizers covered with filth and debris, that are a mockery of the word.

Destruction of air-borne bacteria. It has been found that organisms can remain suspended in the air and retain their virulence for several days, the air-borne mode of transmission undoubtedly plays its part in the spread of disease. To combat this we have Glycol sprays or ultra-violet ray. These are effective in destroying air-borne bacteria. Ultra-violet radiation has been quite popular as a germicidal agent in hospitals, nurseries, and wherever it can control the spread of infection. According to tests made during the war with the use of Glycol sprays,

results show a 50% reduction in absenteeism due to colds. At the present time it is the opinion of those carrying on the studies that ultra-violet has not been given a definite place as a method of controlling cross infection.

Care of the hands. As many communicable diseases are not immediately recognized, it is an excellent policy to exercise precaution with all patients. The care of an assistant's hands is most important, both in preventing the spread of many organisms to others and in protecting the assistant herself from infection, for we know that many organisms are transferred by the hands. An assistant should discourage the practice of putting her hands to her face. Ideally, she should always wash her hands before going from one patient to another. The importance of this practice cannot be over-emphasized. It is advisable to use a good hand lotion frequently to keep the hands in condition. Abrasions and breaks in the skin provide an easy portal of entry for organisms. Special attention must be paid to the nails, which readily harbor organisms.

Complete asepsis at all times in the operating room is prohibitive. Certainly though, we can maintain the degree of sepsis at a high degree if we are careful, and remember a few fundamentals. Fortunately, operations about the oral cavity do not require the sepsis necessary in operations on other parts of the body. The mouth is already an infected field, but we should make every effort not to superimpose a new infection. In as few words as possible, I shall try to give a few rules that should be essential to every dental assistant.

1. It is as essential for the assistant to wash her hands thoroughly before assisting the dentist, as it is for him to do so before operating on a patient.

2. After washing, do not touch anything in the room or about your person.

3. Use a sterile forcep to remove the instruments from the sterilizer and not your fingers.

4. Place instruments on a sterile towel and cover with another sterile towel until ready to use.

5. All applicators, sponges and pledgets of cotton should be kept in a sterile covered jar, and picked out when needed with a sterile forcep, not the fingers.

6. Care of the hypodermic syringe. If an autoclave is not available, and boiling is the only method of sterilization, boil the needles in a small tray with instruments. Never touch the needle with your fingers. Absolute sepsis is necessary in the handling of the hypodermic syringe. This is the one operation in the dental office where the chain of asepsis must not be broken. The post-operative complications following the use of Novocaine are 95% due to "sepsis."

The jar in which the sterile syringe is kept must have the solution changed frequently and the jar must be kept covered when not in use to prevent contamination and evaporation.

Sanitation: In your daily preparation of the office you have accomplished many of the sanitary measures needed for the protection of your patients. After the patient is seated and Doctor is scrubbing his hands, make it a practice to perform several confidence-producing acts. Wipe the handpiece carefully with alcohol from a special bottle plainly labeled Alcohol. One does not always realize the need for attention to every corner of an operating room except on those days when doctor drops an inlay on the floor and after fruitless hunting, Mrs. Jones, who is a good housekeeper, decides to assist in the search. Had you neglected to



clean the base of the chair or the floor under the pipes? Was the base of the basin covered with dust? This neglect was not a good investment, it probably shocked your patient. Then your patients have such a long time to look at walls, woodwork, and equipment. Are these above reproach?

By the appearance of your office, by your habits and by subtle conversation, let your patients know how much importance you attach to cleanliness.

Eva G. Garcia, C.D.A.

Given during the Clinic session of the So. Calif. State Dental Assistants Association Annual Meeting, April 3, 1950 and the American Dental Assistants Association Annual Meeting, October 31, 1950 in Atlantic City, New Jersey.

### LOOK UP!

Many of the troubles of modern man may well spring from the fact that he is too busy to look out of the window—not only the window of his home and office, but his mental window as well.

The old saying, that none are so blind as those who will not see, seems particularly applicable to this day and age. Never before have office buildings had such great expanses of window glass. Yet what do we find? Myriads of men and women running around behind those windows or bent over desks, so absorbed in their daily tasks that they have little time for the great, beautiful world outside their daily round.

Indeed, there are many who seem to live on a treadmill consisting

wholly of themselves and their own concerns. They hurry from their homes to the bus or street car, where their nose is buried in a paper or book with never a glance through the window. They plunge into the day's work and repeat the homeward round at night without so much as looking at a patch of blue sky or observing other people's activities.

In medieval days men built huge, windowless castles of stone to fend off enemies from the outside; in modern times many men seem to have erected even more forbidding and just as windowless mental castles in which to live.

Have we not heard it said that the eyes are the windows of the soul? Of what use is it to the tired business man if he relaxes his eyes by lifting them to the misty horizon beyond his window and then fails to refresh his mind with that up-lifting look because it is too occupied with work to take in what he sees?

To refresh the spirit that upward look must convey a reminder that Nature is wheeling on in her magnificent and mysterious way untroubled by the petty cares of man's sometimes irksome daily grind. That reminder may well serve to enable us to see our troubles in their proper perspective. They cannot loom so darkly over us when our upward look brings sunny, wonderful Nature in between.

—Contributed by Marion Edwards.

You are as young as your faith; as old as your doubt; as young as your self-confidence; as old as your despair.

## A. D. A. NEWS RELEASES

Throughout the nation the third annual National Children's Dental Health Day will be observed Monday, Feb. 5, 1951. The event is sponsored by the American Dental Association and its hundreds of state and district dental societies.

Parents, teachers and civic leaders will join the nation's 75,000 dentists in staging programs directed toward focusing attention on the need for improved dental health for all children.

Pointing out that tooth decay, civilized mankind's most common disease, afflicts more than 90 per cent of the nation's school-age children, Dr. Harold W. Oppice, of Chicago, Association president, said:

"The 1951 National Children's Dental Health Day observance is designed to stress the development of expanded community dental health programs to make dental health education and care available to all children.

"It will be urged that children should be given a priority for dental care, thus paving the way for high general standards of dental health in the future.

Nearly 40 per cent more women than men receive dental treatment, to children assures a definite lowering of serious dental defects in later life."

Nearly 40 per cent more women than men receive dental treatment, The Journal of the American Dental Association said today.

Reporting on a comprehensive survey of a cross-section of the nation's 76,000 practicing dentists, B. Duane Moen, director of the Association's Bureau of Economic Research and Statistics, found an over-all trend indicating that 14 women visit the dentist for every 10 men.

The greatest gap came in the 20 to 24 age group with the young women dental patients outnumbering the men by 80 per cent or approximately 18 young women for every 10 young men.

Among children, however, the gap narrowed sharply with 11 girls under the age of 15 visiting the dentist for every 10 boys in the same age group.

The survey, based on a sampling of dental practice for a typical week in April, 1950, also revealed that each dentist had an average of 48.7 patients per week, indicating that a total of 3,700,000 persons in the nation receive some type of dental treatment each week.

The average age of the freshman dental student is dropping and his grades for pre dental studies are getting higher, it was reported today by the Council on Dental Education of the American Dental Association.

More than 81 per cent of the 3,079 freshmen in the 1949 class had a grade of B minus or better in pre dental studies as compared with 44.5 per cent in the post-war class of 1946, the report showed.

According to the study, reported in the Journal of the American Dental Association, last year's new class was also noted for its youth. More than 62 per cent of last year's group were under 24 years of age as compared with only 13 per cent of the 1947 class.

The youthfulness of the 1949 group, the study showed, is due partially to the smaller number of veterans now enrolled. In the past two years, the number of non-veterans entering dental schools has more than tripled.

Fewer of the freshmen are married, the report revealed, with only 37.4 per cent in 1946.



According to the report, almost half of last year's new class decided while in high school to study dentistry compared to about one-third of the 1946 and 1947 freshmen class members.

Only twelve of the freshmen dental students last year were women, less than one-half of one per cent of the total.



OFFICERS CHICAGO DENTAL ASSISTANTS ASSOCIATION

### CALLING ALL DENTAL ASSISTANTS!

Peggy Predl, President, Chicago Dental Assistants Association and Nancy Saunders, President Illinois State Dental Assistants Association cordially invite you to attend the annual Mid-Winter meeting Saturday, February 3 to Thursday, February 8, 1951, which will be held at the Stevens Hotel.

Monday through Thursday the Chicago assistants have a well planned program arranged. Ruth De Young, Program Chairman, reports the following speakers have been selected to appear on the program: Dr. Alfred Seyler, Detroit, Michigan; Dr. Joseph Bucholtz, Milwaukee, Wisconsin; Dr. Drexel A. Boyd, Indianapolis, Indiana; Dr. James Hutton, Chicago, Illinois, and Dr. Cecil Bliss, Sioux City, Iowa. Clinics will be presented Tuesday morning and Tuesday afternoon in the grand ballroom.

The Illinois State Dental Assistants Association will hold a business session on Saturday. Marie Johnson, Rockford, Illinois, Program Chairman, promises an interesting day on Sunday when many well known speakers will appear on the program. Clinics will also be presented.

The social event of the meeting will be held on Sunday evening at which time the Illinois State and Chicago assistants will provide a delightful evening at the North Side Swedish Club.

We will be looking for you in February!

Edith Smith, Publicity Committee Chairman.

# HOW DO YOU RATE AS AN ASSISTANT?

"RATING SHEET"

	RATING	
	Yes	No
<b>Cheerfulness</b>		
Do you smile enough? .....	_____	_____
Do you leave your trouble at home? .....	_____	_____
Do you act as if you enjoy your work? .....	_____	_____
Do you have a happy disposition? .....	_____	_____
<b>Appearance</b>		
Do you take pains to be neat? .....	_____	_____
Do you "overdress"? .....	_____	_____
Do you observe the rules of personal cleanliness? ..	_____	_____
Do you carry yourself well? .....	_____	_____
<b>Interest in Others</b>		
Do you have a sincere interest in other people? .....	_____	_____
Do you try to put yourself on common ground with others? .....	_____	_____
Are you a good listener? .....	_____	_____
Do you try to make others feel important? .....	_____	_____
<b>Enthusiasm</b>		
Do you work for the love of the game? .....	_____	_____
Do you have to check yourself to keep from "Talking Shop"? .....	_____	_____
Can you move others by your own enthusiasm? ....	_____	_____
<b>Tact</b>		
Do you avoid arguments? .....	_____	_____
When you are wrong do you admit it quickly? .....	_____	_____
Do you try to see the other fellow's point of view? ...	_____	_____
Can you deal with people without friction? .....	_____	_____
<b>Honesty</b>		
Do you keep appointments you have made? .....	_____	_____
Are you honest with yourself in your use of time? ...	_____	_____
<b>Courage</b>		
Can you remain aggressive in spite of repeated refusals? .....	_____	_____
Are you a "Yes" woman? .....	_____	_____
<b>Courtesy</b>		
Do you regard the feelings of your patients? .....	_____	_____
Do you interrupt in conversation? .....	_____	_____
Do you try to make the other fellow feel at ease? ....	_____	_____
Do you control your temper and irritation? .....	_____	_____
<b>Voice and Speech</b>		
Do you indulge in vulgarity and profanity? .....	_____	_____
Are you making any conscious effort to improve your vocabulary and your grammar? .....	_____	_____
Have you tried to cultivate a sympathetic tone of voice? .....	_____	_____

Yes      No  
RATING

**Application**

- |                                                       |       |       |
|-------------------------------------------------------|-------|-------|
| Can you stick with a job until it is completed? ..... | _____ | _____ |
| Do you follow through? .....                          | _____ | _____ |
| Are you prompt? .....                                 | _____ | _____ |
| Do you always keep busy? .....                        | _____ | _____ |

**Confidence**

- |                                                |       |       |
|------------------------------------------------|-------|-------|
| Have you confidence in your own ability? ..... | _____ | _____ |
| Are you overcoming self-consciousness? .....   | _____ | _____ |

**Concentration**

- |                                                                                                 |       |       |
|-------------------------------------------------------------------------------------------------|-------|-------|
| Do you think about and analyze every patient? .....                                             | _____ | _____ |
| Are you able to forget other matters and think only of your work when you are on the job? ..... | _____ | _____ |
| Do you plan your work in advance? .....                                                         | _____ | _____ |

**Observation**

- |                                                                                                        |       |       |
|--------------------------------------------------------------------------------------------------------|-------|-------|
| Have you trained yourself to make observation one of your working tools? .....                         | _____ | _____ |
| Do you observe general changes and trends over long periods which affect or will affect your work? ... | _____ | _____ |

**Ambition**

- |                                                                              |       |       |
|------------------------------------------------------------------------------|-------|-------|
| Have you a goal you are striving for unceasingly? ..                         | _____ | _____ |
| Do you try to make "tomorrow" just a little better than today? .....         | _____ | _____ |
| Do you work just enough to "get by" or do you do the best job you can? ..... | _____ | _____ |

**Native Ability**

- |                                                    |       |       |
|----------------------------------------------------|-------|-------|
| Can you meet unusual circumstances easily? .....   | _____ | _____ |
| Can you originate, plan and carry out ideas? ..... | _____ | _____ |
| Are you quick to sense opportunities? .....        | _____ | _____ |

**Study**

- |                                                                   |       |       |
|-------------------------------------------------------------------|-------|-------|
| Are you improving your mind with regular study of any sort? ..... | _____ | _____ |
| Do you read worth-while books or magazines regularly? .....       | _____ | _____ |
| Do you try to learn something new from everyone you meet? .....   | _____ | _____ |

To determine your score give yourself two points for each agreement with rating sheet, zero otherwise. Since the fifty questions are already classified, you can tell wherein improvement is needed. One hundred represents the ideal total score. If you score less than seventy, study wherein the fault lies and ask yourself what you can do about it.

## DENTAL ASSISTANTS IN THE CAST

Let no one say—  
And say it to your shame  
That your office was perfect—  
Until you came.

It was Shakespeare that said "All the world's a stage and all the men and women merely players." How right he was! Of course the dental profession at that time was not born, and little did anyone know of the acting of the dental assistant at that period. Well, we were born, are growing up rapidly, and at the present time are taking an active part on the stage of our profession. The dental assistant, though she is not given a part to learn, nevertheless is called upon to play many roles during the course of the day. The assistant by intuition can feel whether she is acting in a pleasing manner. Your patient is your audience, and sometimes applauds your performance. Your doctor is the critic, and you know what critics can do to the actors and their plays! We have a box office too in our world, and we all know that after the doctor and the assistant have played their parts, then the till must jingle jangle. How do we go about this—again the assistant, if there is not a secretary in the office, must play the part of the tactful secretary, and without embarrassing the patient, explain how fees are taken care of.

Let's get acquainted with some of our roles. Everyone should strive for success. The first step is to like your work. That is the stepping stone to the future. Your goal can never be reached by wishing, but only by the interest you have shown day by day. If your assistant's duties do not interest you, you are in the wrong play—it is a flop and will soon be closed. Maybe you are not the character actress at all but the comedian. In other words, you are

not fitted for the work of a dental assistant, and to be fair to yourself and your doctor, try something more suited to your abilities. It's the only way for a happy ending at the close of the performance.

Our part as a housekeeper—that too is a role, and so important. We must keep our offices neat and clean, just as you would like to keep your own home. The assistant should take care of the office by doing the dusting, polishing, keeping the drawers, cupboards and cabinets clean and neat, and be sure that there is plenty of clean linen on hand.

A cleaning woman should be employed, perhaps for one day each week to take care of the heavy work, such as washing and waxing of floors, windows, woodwork, etc. This is important in order to protect the hands of the dental assistant, for like the doctor, her hands must be smooth. They are on display most of the day, and would be a sorry sight if they were rough, chapped, finger nails broken.

Some dental assistants are trained nurses—many are not, but patients look upon us as nurses, usually addressing us as "nurse". An assistant should be an intelligent girl, understanding and sympathetic.

Now we have to act the part of the model. We must wear a well fitting, starched white uniform, spic and span, white shoes well taken care of. A cap is optional, also white stockings, according to the preference of your doctor. White has been chosen, I believe, because it looks clean, so it is our duty to keep those uniforms and shoes just that color! We should

have many changes, but in these times of stress, the laundry situation is difficult, and so often we have our troubles. We think we have so many uniforms, and lo and behold, we take a fresh uniform and it is in tatters.

In playing our part of the model, we must remember our posture, and this is important. A girl standing up straight, shoulders back, stomach in, dressed in her clean uniform, just has to look the part.

Still another characterization that comes to view is Miss Personality. Remember we have patients coming to the office that are actors too. Some are scared to tears—others are the "I can take it" types. We have the backward type, grouchy type, mean type, good-natured type, intelligent type, witty type, wise-cracking type, talkative type, and practically every type you can think of. However, way down deep in their feelings are "I would rather not have had to come here" for two reasons—"I'm afraid" and "this is going to cost me money." The assistant must gain their confidence when they first enter the office. The patient gets the first impression by meeting the assistant before the doctor makes his entrance on the stage. So your first facial expression is a smile and "good morning or good afternoon Miss Jones or Mr. Smith, "if you know their names. It gives them the feeling that they are recognized and will have attention. Welcome each one cordially, no matter who they are or how they are dressed.

A new patient, coming to the doctor for the first time, may say to the assistant—"is this going to hurt?" Here is where the assistant can build up confidence in the doctor by saying something to this effect—"with Doctor's experience and facilities, you have nothing to be concerned about." And don't forget that big smile again! Sometimes you are

asked very confidentially "is the doctor expensive?" The alert assistant will answer "good dentistry is never expensive—the doctor's fee is in keeping with the service rendered."

Here are some other character parts we portray—

Bookkeeper—if there is not a secretary-bookkeeper—the assistant must keep the books accurately, send out the bills correctly, make appointments, and keep the business end of the office running smoothly.

Technician—some offices do a great deal of their own laboratory work and this is where the assistant helps a great deal.

Purchasing agent — usually the doctor leaves it to the assistant that all supplies are on hand, and it is up to her that nothing has to be purchased at the very last minute when it is needed.

X-ray—The assistant helps the doctor in taking the X-rays and she usually develops them herself.

And on and on—ad libbing when necessary.

The play is almost over—your doctor is very tired, and perhaps you are too! There have been a stream of patients all day. Always there is someone who appears without an appointment, something has happened, perhaps to the denture, a toothache, or one of the many difficulties that may arise, and that person has to be taken care of. Your appointments are delayed—here is where the assistant has to do some soothing—for instance—"Mrs. Brown, we had to borrow a little of your time—the doctor had an emergency." This usually has an effect.

The end of the day when the curtain falls, you should go back stage with a jealous feeling of your reputation. Did you put on a good performance? Were your entrances and your exits graceful? Were you

(Continued on page 16)

# DO YOU HAVE WHAT IT TAKES?

Patricia Olson

**WANTED:** Dental Assistant, pleasant personality, neat responsible, to receive patients, assist doctor, keep records and appointments. Fine opportunity for a dignified professional career.

Thousands of similar advertisements appear in newspapers all over the United States each year, and each girl who answers such an advertisement should ask herself the question, "have I got what it takes?" The reason for this statement is simple. Few young women actually realize what a tremendous gap lies between the advertisement and the efficient and pleasant girl in white that greets patients in a dental office. There is an extensive amount of knowledge and skill which must be acquired before one becomes an asset instead of a liability to her employer.

I should like to give you what I believe would be the most important requisites for a good dental assistant. Every Doctor, when engaging the services of a girl, should look for these fundamental qualities which are essential to properly train a girl, so that she will be an efficient assistant.

Gilt edged integrity or self respect is the one asset that should count above all else. Character is a must. A girl who is to become the assistant of a dentist should always bear in mind, that to aid in relieving the sufferings of humanity and render other required services, she must have the unmistakable quality of "true blue character".

Initiative would be the next important quality to look for. A girl should be able to visualize an idea and when it is firmly fixed, put it into execution. She must not be afraid

to try out new ideas. The application of them will soon prove either practical or impractical. If the new idea improves the office, then a girl becomes more valuable to the dentist.

The art of concentration is high on my list, for it is an important factor for a dental assistant. Mind and muscle working together harmoniously, would define concentration in a dental office. As a general rule, no girl can be a success in such an office if she cannot fix her attention, with mind and body, on the duty she is performing. Efficiency is impaired if her mind is allowed to wander in one direction and her body in another.

A dental assistant should always give proper attention to every duty she has to perform. Only then can she get the most out of the work she has to do, and thus comes success. The amount of attention and the pains put into each bit of work plus enjoying the million and one tasks performed in a dental office, will make a successful assistant or a failure. Self interest should be forgotten. The best results are never attained by those who perform duties perfunctorily, but by those persons who love doing them.

Patience is a quality which can never be forgotten if you are engaged in a dental office. Some days would try the patience of Job, but those days are a test. Dental work is exacting and requires angelic patience throughout the day. The practice of this particular requisite only makes a girl more proficient.

Courage is the next essential for a dental assistant. A girl who has spirit will be persistent and steady. She will be there when she is most



needed. A courageous assistant will act deliberately and will impart the idea that she is thorough and has mastered her chosen profession.

There can never be too much said for personal appearance of the girl who is to become a dental assistant. She will have the first contact with the patients and if a wrong impression is created, by her careless look, the doctor will suffer for it. There should always be a look of refinement and extreme neatness about her for she is the dentist's silent salesman.

Along with personal appearance, the doctor should not overlook the presence of a cheerful disposition and a million dollar smile, a courteous manner and a pleasant voice. Usually qualities such as these present themselves in an interview.

Many girls think the advertisement denotes a position that will be a snap and they take it with that very thought in mind. Later they realize it is not so easy. Dental assisting requires ability and intelligence and in time an efficient girl will function as a second brain in the office. Each day she can learn something new and useful and thus

widen her field of experience. The work becomes more interesting. A good dental assistant will be a practice builder for her doctor, through her good will and her loyalty. Her contribution to his success will always receive recognition.

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(Continued from page 14)

tactful? Did you really help your doctor? Was the day a success? I wonder! I must try again tomorrow!

Author Unknown.

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### FRIENDS

Friend making is a matter of reciprocity. A man doesn't give you his friendship—he trades with you. If you have little to offer, you get little in return. In friendship you must give as well as take. If you are one of those who wonder why you lack success as a friend maker, stop for a moment and consider what you have been giving your friends in return. That may help you solve your problem.

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"Our apathy and lethargy in the past have permitted the Communists to do a letter job of SELLING SLAVERY, than we have done of SELLING FREEDOM."

—Lt. General Ira C. Eaker.

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### REMEMBER ALWAYS

That courtesy pays . . . That calmness is constructive . . . That kindness has a reflex action . . . That graciousness is the soul of charm . . . That the law of compensation never fails . . . That friendliness gives and finds happiness . . . That good listeners are more rare than good talkers . . . That the greatest constructive force in the world is love . . . That a happy heart and a contented spirit are the world's greatest wealth producers . . . That hurry is the by-product of unpunctuality and procrastination . . . That one owes it to the world to broadcast one's smiles . . . That good health is one's greatest wealth . . . That scattered energy brings confusion . . . That if one gives enough time to the improvement of one's self, one will not have time to criticize others.

# the dental assistant

Vol. 20

January-February, 1951

No. 1

A Journal For Dental Assistants Devoted to Their Interests and Education

Bi-Monthly publication of the A.D.A.A. Journal for Dental Assistants Devoted to their Education and Interests and to the Efficient Conduct of Dental Offices. Publication of all statements, opinions, or data, is not to be considered as an endorsement of same by journal or its publishers.

## EDITORIAL

### MEDITATION AND INTROSPECTION

Outdoors the first snow has fallen, giving a beautiful coverlet to the earth, making it sparkle with brilliance in the dancing sunlight.

Indoors we stand at a window engrossed in this scene of nature's wonderland—meditating.

What are our thoughts as our fingers gently touch a small blue and gold pin, worn on our uniform, that identifies us as dental assistants and members of the American Dental Assistants Association?

In 1951, God willing, each of us will be given 365 days in which to live events that will have a part in shaping the future of our personal lives, and of the A. D. A. A.

As we touch the first word, Education, we ask ourselves the question, can we honestly say we haven't thought we are too old to learn, or wondered if it is worth the effort? Education is the chief purpose of our organization, and it is our duty as members to seek further education at every possible opportunity. Our education goes on continually, if we keep alert. Short cuts, new ideas, improvement in ways of doing things that are daily routine are ever available. Let us never forget there is always at least one other way besides our own of doing something. The other way might prove to be the better way.

Next we touch the word, Efficiency. Are we always thorough? Are we producing desired results with a minimum of effort and expense? Do we strive to do little things well, rather than overlook the importance of these and seek larger accomplishments? Let us perform each task assigned to us to the best of our ability. Doing our best will never earn for us criticism. Let's volunteer for work and not wait to be drafted.

Then we touch the word, Loyalty. Do we know just when to talk and when to remain silent? Are we always understanding and tolerant? How well do we understand others' feelings? Do we know that we are justified in judging? Let us forget our bitterness and pettiness and jealousies. Our aims are high and each of us should be staunch supporters of these aims.

Last, we touch service, which is of equal importance. Serving our fellow man should be considered a high privilege. Are we always thoughtful of others, especially those near and dear to us, our patients, our employers, and our fellow workers? Do we place service above self? One quiet way we can best serve those around us is with a pleasant smile for all. It takes little effort, and the returns are priceless.



Yes, this meditation has been brief, our pin is small; but those four words, Education, Efficiency, Loyalty and Service, if truly implanted in the heart of every member, will make 1951 a year in A. D. A. A. of which you and I can well be proud.

Marie Johnson, Contributing Editor.

### TOGETHER

It is not often that my friends . . . Bestow their praise on me . . . But when they do I have a sense of deep humility . . . I cannot understand that I . . . Deserve a single toast . . . For I have never done a deed . . . Of which I want to boast . . . I may have helped a friend or two . . . And played a little part . . . In guiding worthy projects to . . . A more important start . . . But these are things that everyone . . . Should gladly undertake . . . To do his share unselfishly . . . For someone else's sake . . . Because we live together in . . . a world that is our own . . . And nobody however great . . . Can do the job alone.

—James J. Metcalfe.

### ATTENTION!

The news of the small percentage of members who thoroughly read the journal, given at the annual meeting in Atlantic City, N. J., was extremely disappointing. We wish to remind you AGAIN that the answers to your many questions about the activity in A. D. A. A. can usually be found in the journal, if you will only LOOK IN THE JOURNAL FIRST. We suggest also that you obtain one of the binders that holds copies for three years together so you will have them at hand for reference. For these binders write Subscription Manager, Dorothy Kowalczyk, 410 First National Bank Bldg., LaPorte, Indiana, and enclose your check in the amount of \$2.00.

## NO READERS COMMENT?

The Editor has been expecting some material for the Reader's Comment page. So far none has arrived. Haven't you some comment, good or bad? Let's have it, please.

### NOTICE

Articles for printing in the journal are needed. Why not write one today? Remember, there is a \$25.00 cash award to the member who writes the best article for the Dental Assistant in 1951.

JANUARY - FEBRUARY, 1951

## LET FREEDOM REIGN!

Glory to God in the highest, and on earth peace, good will toward men

The holiday season is past, the last candle has been snuffed, a New Year has begun, but this song of the heavenly host heard 2,000 years ago above the hills of Judea still echoes in the hearts of uncounted millions of all lands and of many faiths. Peace on earth? What a bitter disappointment we have had in our hopes and plans for it. Even now our young men are fighting in Asia, guarding the barricades in Europe. We at home are forced to seriously plan what we would do if atom bombs fall. Yet to become discouraged or to give up would be to surrender to the forces of evil. It would be to say that hopes for peace are in vain. Such despair has no place in our world today. Often it has seemed that good will was swept away by the forces of evil, but always it rose again triumphant and stronger than ever before. Freedom is difficult to express in words. I have heard it defined as self-regulated obedience to self recognized laws. Whatever your definition, one thing on which all true Americans agree is that our freedom in America—freedom of worship, freedom of speech, has been the strongest factor in making America the great and wonderful country it is, and for generations Americans have lived together happily because of it.

Having been so blessed for generations I sometimes wonder if we do not at times fail to fully realize and appreciate this blessing. Today, as perhaps never before in our lifetime, we as individuals must realize the seriousness of the threat to loss of this freedom. It is time for us to do some serious thinking, to cast aside our complacency. Time to be stern and realistic. Time to concentrate on what is best for America and Americans. Let us go back, to some extent at least, to the fundamental principles that made our nation great and strong and a wonderful place to live, such as thrift and economy. Let us cut to the quick unsound and evil thinking and doing. Let us think for ourselves, and do for ourselves, and not be led by the opinions of others. Let us work untiringly and pray without ceasing.

In the name of the God that made America, and kept her to this good day, let us do all these things and many more to preserve our freedom and our American way of life.

So long as Faith and Freedom reigns,  
And loyal hope survives,

And gracious charity remains,  
To leaven lowly lives:

While there is one untrodden tract  
For intellect or will,

And men are free to think and act,  
Life is worth living still.

—Alfred Austin.

The Editor.

## *Secretary's Corner*

By Mary L. Martin, Executive Secretary

410 First National Bank Bldg.

LaPorte, Indiana

The ADAA Dues for 1951 are due and payable January 1st. Local societies are urged to collect their dues promptly, and send them to the State Secretaries, so that they can be forwarded without delay to the Executive Secretary. To be in good standing (not delinquent) a member's dues must be in the hands of the Executive Secretary by April 1st.

Four copies of membership list are needed in Central Office; and all checks should be made payable to the American Dental Assistants Association. New and renewed members should be listed separately.

Central Office has printed ADAA Information Booklets; charts "Advantages of Membership in the ADAA"; Relief Fund pamphlets; and Organization Booklets; available upon request for use in extension work, and for exhibits at meetings.

### **CHANGES OF OFFICERS**

COLORADO—Colorado Springs D.A.A.—President, Ruth Wright, Burns Building, Colorado Springs; Secretary, Mary McHugh, 608 Exchange National Bank, Colorado Springs.

IOWA—Southwest District D.A.A.—President, Ann Stolz, 503 Third Street, Red Oak; Secretary, Evelyn Murphy, 604½ W. Sheridan, Shenandoah.

LOUISIANA—Shreveport D.A.A.—Secretary, Elaine Rodrigues, 3307 Milton St., Shreveport.

OREGON STATE DENTAL ASSISTANTS ASSN.—President, Dorothy Walker, 717 Medical Arts Bldg., Portland 5; Secretary, Norma Jergensen, 4407 S. W. Corbett St., Portland 1.

OREGON—Portland D.A.A.—Secretary, Dorothy L. Blattner, 1329 S. W. 14th St., Portland.

TENNESSEE—Knoxville D.A.A.—President, Joyce Moyer, 1002 Althea Drive, Knoxville; Secretary, Catherine Miller, 903 Medical Arts Bldg., Knoxville.

WEST VIRGINIA—Huntington D.A.A.—Secretary, Eunice Hagerman, 201 W. 7th Ave., Huntington.

WEST VIRGINIA—Marion County D.A.S.—Secretary, Maxine Zollinger, 121 Reeves Ave., Fairmont.

### **CHANGE OF ADDRESS**

NORTH CAROLINA DENTAL ASSISTANTS ASSN.—President, Pat Miller, 2412 McClintock Road, Apt. No. 2, Charlotte.

### **CHANGE OF NAME**

NEW YORK—The Nassau County Dental Assistants Society will now be known as The Tenth District Dental Assistants Society.

## HOW TO REMOVE STAINS

### Blood

Use cold water.  
Sponge with hydrogen peroxide.  
Allow to soak in a strong salt solution.  
Soak in cold water and ammonia solution (1 tps. ammonia to 1 gal. water); wash in warm suds.  
Apply starch paste. Brush when dry.

### Medicine

Use wood alcohol.

### Wax

Scrape off as much as possible. Use French chalk, blotting paper or other absorbent with a warm iron.  
Use benzine or gasoline.  
Apply chloroform.  
If color still remains, use alcohol or bleach.

### Silver Nitrate

Sponge with saturated solution of potassium iodide.  
When removing stains off fingers, slabs, or cabinet, sponge with tincture of iodine and aconite, then wash with alcohol.

### Potassium Permanganate

Sponge with saturated solution of oxalic acid.

### Berwicks Solution

Try alcohol.  
Use solution of alcohol and chlorax in equal parts.

### Mercurochrome

To ten ounces alcohol add 5 drops of muriatic acid. Sponge with cotton.

### Iron

Use oxalic acid.  
Hydrochloric acid will remove iron.  
Try lemon juice and salt.

### Water

Steam or sponge the entire surface of the water spotted material.

### Iodine

Pour boiling water forcefully through article.  
To one pint of water add one teaspoon "hypo." Sponge and wash thoroughly.

### Ink

Try cold water.  
Sponge with soap solution and then apply peroxide. When the spot turns yellow, apply two drops of oxalic acid solution with medicine dropper. Rinse well with a few drops of ammonia added to last rinse water.  
If the stain is on a rug, apply salt and brush off when the absorbent becomes discolored.

### **Shoe Polish**

White—Use soap and water.

Black—Use turpentine.

Tan—Use alcohol.

### **Perspiration**

Use soap and warm water.

Bleach in the sun or with javelle water.

Use potassium permanganate.

Stains on white may be bleached with peroxide to which a few drops of ammonia has been added. Apply with medicine dropper over bowl of steaming water and rinse well.

### **Lubricating Grease**

Scrape off as much as possible.

Rub with fat, then use soap and warm water.

Use pad and sponge with carbon tetrachloride or chloroform.

Try benzine or gasoline.

### **Lipstick**

Use same method as for grease. Color remaining can be removed with alcohol or peroxide.

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## **HANDLING COMPLAINTS**

If a customer has a complaint rankling in his mind, it is well to get it out. Each complaint is an opportunity to make a new friend, and friends made this way are the kind who will gladly prove themselves friendly when the occasion offers. Little or much may be done to satisfy a complainant. But the main thing is to make him feel that his complaint was listened to with attentive consideration, that an interest was taken in his trouble, and a sincere determination was shown to make matters right.

It is not too much to say that a complaint may, at times, even be welcomed because of the opportunity it gives to strengthen the list of satisfied customers. It is not going too far to state that no adverse criticism of a company should be permitted to go unchallenged. The man who adversely criticizes should be interviewed in a courteous manner, and with a genuine desire to please. The critic will not be any the worse for the tactful interview, and the chances are that he will feel better toward the company and its business. Upon the manner in which this end of the business is handled, largely depends the friendship of the company's customers, and the growth and prosperity of the company itself. Satisfied customers almost invariably become active agents for the advancement of the company's business.

—S. M. Kennedy.

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Men, like bullets, go farthest when they are smoothest.

—Jean Paul Richter.

## VIEWS OF THE NEWS

Here is a little thought for the new year:

If I knew you and you knew me.

And each of us could clearly see

The meaning of your heart and mine;

I am sure that we would differ less,

And clasp our hands in friendliness.

—Anon.

And through "Views of the News" we can do just that, learn to know each other better. Since our societies have been re-districted, I hope you can find the news of your own association.

### FIRST DISTRICT—

Dorothy Graham, publicity chairman, has reported that the METROPOLITAN DISTRICT DENTAL ASSISTANTS ASSOCIATION of Massachusetts opened the season on September 27 at the Mary Stuart Dining Room combining a Juliette A. Southard Birthday Party and a Chinese Auction.

The October meeting was held at the Forsyth Dental Infirmary with Leonard Corman, D. M. D. as guest speaker. His talk, "Dentistry and Psychotics" proved both interesting and enlightening.

### SECOND DISTRICT—

#### NEWS FROM NEW YORK

Under the conscientious reign of President Alberta Spaulding, the NEW YORK STATE DENTAL ASSISTANTS ASSOCIATION is endeavoring to become a greater and better organization. For the first time in its history, a State pin is under consideration and will probably make its appearance during her term. The emblem was designed by Juliette Southard and will no doubt become as prized a possession as the National and local pins.

Plans are being made for a grand meeting at the Greater December Meeting in New York City. The program appears to be a very fine one and members of other states are cordially invited to participate.

It is fitting to mention that Schenectady, Syracuse, Brooklyn, and Manhattan groups are adding to their number of Certified Dental Assistants. Second courses are underway. Nassau partook with the Brooklyn group. It is most encouraging to note the success after much anguish and preparation.

Lee M. Taras, reporter, extends a wish to every dental assistant for a prosperous and happy New Year. May 1951 stand for unity and progress.

THE TENTH DISTRICT DENTAL ASSISTANTS SOCIETY, formally the Nassau County Dental Assistants Society, held its first meeting of the year on September 16. They were fortunate to have as guest speaker, Jeanne Loiselle, trustee from Second District, who spoke on the organization of state and local associations. Rosemary Salvo presented a clinic on "Patient Education". A membership drive was started by our membership committee, Betty Petrelle, Ruth McRoy, and Mary Jane Meyer. The new members were welcomed into the society by the membership chairman, Mildred Meehan. The Clinic chairman, Ruth O'Rourke, organized a group to work on the clinics for March. Pin sales were started by the pin chairman, Rosemary Salvo.

Jean M. Hoessel, publicity chairman, announces that the Tenth District Dental Assistants Society meets every third Monday of the month. For any further details concerning the time or place of meeting, please contact Evelyn Benoit, president, 304 Mineola Ave., Carle Place, New York.

THE DENTAL ASSISTANTS SOCIETY OF THE FIRST DISTRICT, NEW YORK, Inc., will hold a regular meeting on Friday evening, January 19 at the Hotel Statler, N. Y. C., 18th floor. There will be a talk and demonstration on the use of self-curing acrylic filling material. The pre-meeting clinic at 7:45 p. m. will be presented by the president, Louella Dopp, on "The Dental Assistant Talks to the Patient".

On November 2, 1950, ADA Extension Study Course opened its first session. Classes are now being held on Tuesday and Thursday evenings. Members of the faculty of the Post-graduate School of the First District Dental Society of New York are acting as instructors. The students are very enthusiastic and working hard in preparation for the certificate examination to be given in May.



At the Greater New York Dental Meeting in December 1950, clinics were presented by Glen Edward, Mildred Vonne, Yolande Dreyfuss, and Sylvia Danenbaum. Topics included "Handling Accounts" which showed various methods of keeping records and presented a large group of letters for effective collection of delinquent accounts; "The Dental Assistant in the Laboratory," which demonstrated the duties of the assistant in that phase of her work and included many helpful suggestions for increased efficiency; and "Radiographic Aids," which showed how the assistant can be useful and efficient in dental roentgenology, covering the preparation of the patient, processing, mounting and filing of radiographs as well as the purchasing, care, and storage of films, and the care of the X-ray machine and processing equipment.

Sylvia Danenbaum, in behalf of the First District Society in New York, extends best wishes to all members of the American Dental Assistants Association for a happy and prosperous year ahead.

### THIRD DISTRICT—

#### DISTRICT OF COLUMBIA REPORTS

THE DISTRICT OF COLUMBIA DENTAL ASSISTANTS SOCIETY has been busy this Fall with its regular meetings, ADAA Extension Course, and a big party and bazaar.

The Certification Board of D. C., headed by Mrs. Margaret Hummer, who has worked hard on this project, is holding classes at which the attendance has been excellent. The Certified D. C. girls have been very helpful, the instructors are capable and interesting. There have been some good instruction movies from the Dental School at the Naval Hospital and from the National Bureau of Standards.

The first three monthly meetings have been featured by clinics and panel discussions that were all good, and they have included the regular items of business and planning.

The A. D. A. A. meeting at Atlantic City was attended by eight members headed by the president, Dorothy Heatwole, who will handle the Arrangements for the Convention when it meets in Washington in 1951.

The Juliette Southard Fund Party on November 21 was a barn dance and bazaar held at the Heurich Brewing Company's Hospitality Hall. It was well attended and a lot of fun with stunts, floor show, and square dances added.

Thelma E. Stephens reported this news from District of Columbia.

#### NEWS FROM OHIO

THE AKRON DENTAL ASSISTANTS ASSOCIATION held their open meeting in the Ohio Room of the Mayflower Hotel on October 5, 1950. The guest speaker of the evening, Dr. H. W. Butler, gave a most interesting talk entitled "Are You Important?" At the end of the meeting, a raffle was held with the proceeds going to the Juliette A. Southard Relief Fund.

It the November meeting Miss Celia Cranz, Supervisor of Nurses at the City Hospital was guest speaker. Six Akron girls will take the examination for Certification in Cincinnati at the Ohio State meeting, November 26-29 at the Hotel Gibson.

The monthly meetings of the CINCINNATI DENTAL ASSISTANTS ASSOCIATION were resumed on Friday, September 22, 1950 with President Gloria Fuller starting things off for the balance of the year. The speaker for the evening was Mrs. James Hartman who entertained them with a current book review. Rosemary Bruno is delegate and clinician for the A. D. A. A. meeting at Atlantic City. The President appointed the following girls as the 1950 Nominating Committee: Hilda Erhardt, Bettie Jean Benjamin, Annabelle Vreeland, and Ann Vorderbrueggen.

On Friday, October 27, a meeting was held at the Y. W. C. A. The guest speaker was Dr. F. Vossler whose topic was "Interesting Scenes in Kodachrome". For the Ohio State meeting at the Gibson Hotel in Cincinnati, Bonnie Wells was elected as delegate and Hilda Erhardt as alternate. The membership voted to send \$10.00 to the Juliette A. Southard Fund as a birthday remembrance.

### FIFTH DISTRICT—

THE CHATTANOOGA, TENNESSEE DENTAL ASSISTANTS had their certification examination on September 17, 1950. Ten girls took the examination. Most of the girls have heard from the Certification Board, but the Certificates and Insignias have not come through as yet. They are planning a Capping Banquet as soon as the Certificates are received. Clara Blackwell is publicity chairman.

### SIXTH DISTRICT—

#### ACTIVITIES IN ILLINOIS

In September, the CHICAGO DENTAL ASSISTANTS ASSOCIATION started its study course for Certification. Classes are being held on Monday and Wednesday evening at the Wash-

burn School. The local dentists are giving their time as instructors on these two evenings. Education Chairman Mrs. Nancy Saunders is to be congratulated for her splendid work in making this course possible.

The first monthly meeting was resumed on September 21 with the initiation of 20 new members. Mr. Karl S. Richardson presented a timely discussion on "The Importance of the Insignificant Detail". For the October meeting, Dr. and Mrs. Carl Gieler of Chicago entertained the Dental Assistants with their beautiful colored films of their recent trip to Hawaii. "Round-table Discussion of Humorous and Interesting Happenings in the Dental Office" with Dr. Morris Leaf as the guest moderator was the program for the meeting in November. The entertainment committee, headed by Miss Jeanne Coleman, announced plans for the square dance held on November 18. The December business meeting was dispensed with and in its stead the annual Christmas party held at the Chiselers Club in Chicago was enjoyed by all who attended.

The delegates to the A. D. A. A. Convention in Atlantic City were Miss Sylvia Cobleigh, Miss Margaret Mercier who presented a clinic on "Office Management," and Mrs. Gladys Triphahn, Sixth District Trustee.

Holiday Greetings are extended to members of the A. D. A. A. by Mildred Berry, Publicity Chairman.

THE FOX RIVER VALLEY DENTAL ASSISTANTS ASSOCIATION held their first Fall meeting on Wednesday, September 20, 1950 at the Baker Hotel in St. Charles. The speaker was Dr. Gillette of Aurora, who gave an interesting lecture on Oral Surgery. All Dental Assistants in the Fox River area were invited to attend this meeting. Gerry Duncan has reported.

Edith Smith, publicity chairman from Sixth District, has this announcement to make: "We would appreciate news to appear on this page from Rockford, Springfield, Decatur, Peoria, Joliet, and Danville Dental Assistants. Will the Publicity Chairmen of the local societies in Wisconsin also please report to Edith Smith, 55 E. Washington St. Chicago, Illinois."

#### **FOURTH DISTRICT—**

THE ORLANDO, FLORIDA DENTAL ASSISTANTS ASSOCIATION was well represented at the Annual State Meeting in November. Members of the Society presented papers, clinics, and posters. Two members took the Certification Examination.

The Orlando group was represented at the A. D. A. A. Meeting by their president, Miss Alice Bucher.

Louise Johnson, reporter, announced that the Orlando Dental Assistants have been canvassed as a group for the local drive of the Community Chest.

#### **GEORGIA STATE DENTAL ASSISTANTS HOLD ANNUAL MEETING**

The Annual Meeting of the GEORGIA STATE DENTAL ASSISTANTS ASSOCIATION was held on October 9, 1950 at the Henry Grady Hotel in Atlanta, Georgia. Registration was at 8:30 A. M. The meeting was called to order by President Charlotte Turner. Invocation was by Rev. Allison F. Williams of the Trinity Presbyterian Church in Atlanta.

The morning program consisted of a talk by Frank W. Nelson, D. D. S. Dental Resources Division, U. S. Public Health Service on "Oral Hygiene". His subject was supplemented by a short film strip entitled "Appearance of the Dental Assistant to the Patient". Miss Mary Alice Bell, Director of Women's program on Radio Station WBGE spoke on "Charm and Personality". "Telephone Courtesy" was the topic of Mr. Roy Garvin, Public Relations Supervisor of the Southern Bell Telephone and Telegraph Co.

At the afternoon session, the Hon. Herman Talmadge, Governor of Georgia, gave an Address of Welcome. "How to Be Wisely Selfish" was the topic of a talk by Dr. John Wilson. Kathryn Sweet presented "A New Set of Values". Dr. Marvin M. Sugarman spoke on "Accumulative Knowledge in Dentistry". The meeting closed with the Presidential Address by Charlotte Turner.

On Tuesday Morning, October 10, a fine array of clinics were presented. They were: "Recall for Prophylaxis Patients" by Mildred Shumate of Brunswick; "Mixing Plastic Filling Material" by Laurie Milligan, Augusta; "Assisting in Exodontia" by Lulah Chancy, Augusta; "Processing Acrylic Crown" by Willene Rowan, Adel; "Child Entertainment" by Carolyn Joyner, Thomasville; "The Three C's—Candy, Caries, Children" by Pat Arnold, Atlanta; and "Technique for Mixing Surgical Pack" by Virgie Brooks, Atlanta.

The final business session was held on Tuesday afternoon. Revised By-Laws were adopted. Trophies were awarded to the outstanding members. Officers were elected and installed in an impressive service.

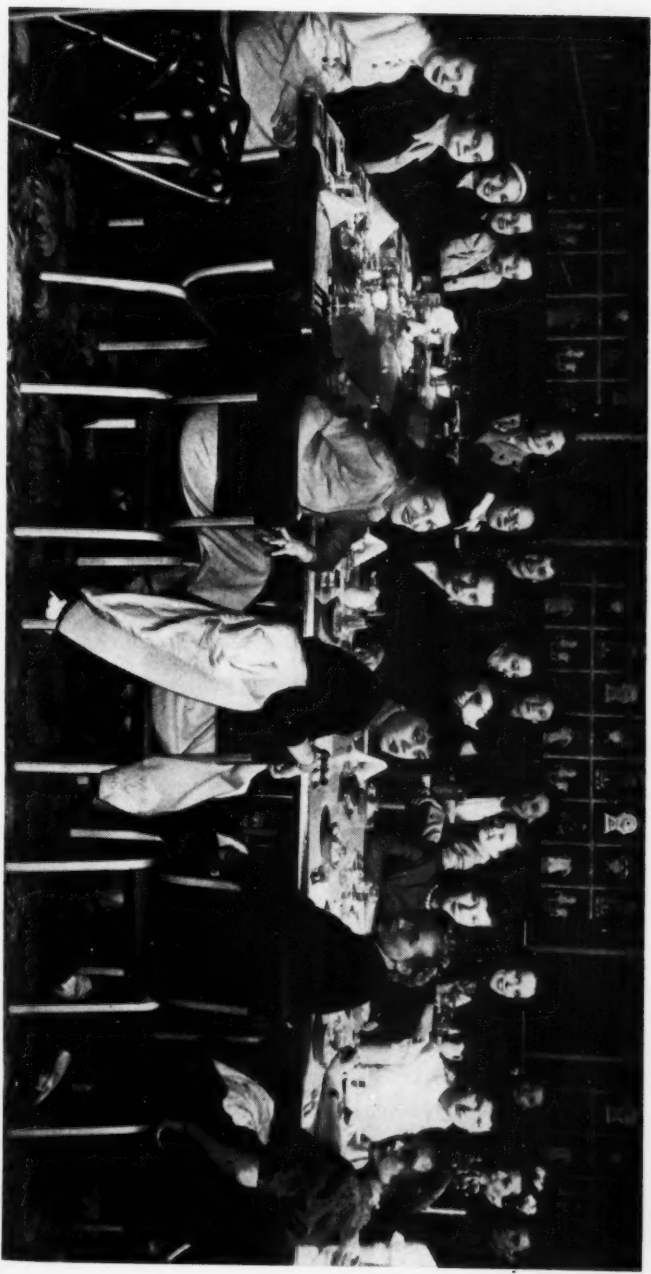
#### **EIGHTH DISTRICT—**

#### **NEWS FROM KANSAS AND MISSOURI**

Opal Iorger who reports for the KANSAS STATE DENTAL ASSISTANTS ASSOCIATION reports that Kansas has been marching right along with bigger and better local meetings, bigger and better projects, and bigger and better district meetings.



SOUTHERN WISCONSIN DENTAL ASSISTANTS AND HYGIENISTS ASSOCIATION AT MONTHLY MEETING IN MADISON, WIS.



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# CERTIFICATION CAPPING CEREMONY AT WICHITA, KANSAS

Roberta Wineteer, of Wichita, presenting certificates to Doris Kaufman of Kingman, Kansas and Thelma Bleham of Wellington, Kansas.

The CENTRAL DISTRICT meets in McPherson. Doctors and Assistants hold joint meetings and have reported two most interesting speakers for their two-day affair, Dr. Lester Meyers of Omaha, Neb., and Dr. Herbert Steinmeyer of Wichita. The assistants entertained the Doctors at their luncheon and the girls were guests of their bosses at the banquet.

WICHITA hosted the Seventh and Southern District Meeting. There were about one hundred girls registered for the meeting. Although separate meetings were held, the Doctors shared the speakers with the Assistants. Dr. Herbert Stimmeyer of Wichita, Dr. M. M. Tinterow, Anesthesiologist of Wichita, and Dr. William Demerit of Los Angeles presented very inspiring clinics. A record attendance was on hand Monday noon for the luncheon. The Dental Assistants presided and a great many doctors attended. Roberta Wineteer officiated in the Certification Capping Ceremony and although only two of the seven eligible Assistants were present, it was beautifully done. The picture appearing in this issue should be proof.

Local Study clubs have all been busily engaged. SALINA enjoyed a very delicious chicken dinner and invited their Doctors to witness the candle-light installation of new officers. HUTCHINSON scheduled a cosmologist as their speaker at the October meeting.

The WICHITA DENTAL ASSISTANTS have continued a splendid custom. They again enjoyed an evening with the Medical Assistants of the city. The MA's were hostesses this year and they provided a very lovely setting for their well planned program. Dr. J. Stanley Reifsnider showed colored films of a recent vacation.

The TOPEKA DENTAL ASSISTANTS recovered sufficiently from their very successful carnival to view a couple of educational films at their October meeting.

All of the Kansas State officers journeyed eastward for the A. D. A. Meeting in Atlantic City and those who stayed at home anticipated a full report when they returned.

THE KANSAS CITY DENTAL ASSISTANTS ASSOCIATION met at the Advertisement and Sales Club Tuesday evening, October 24 for dinner and business meeting. Pearl Balliett, beside a table decorated with lighted candles, red roses, and a silver dish, gave a memorial service honoring Juliette A. Southard's birthday. All non-members were invited to this meeting to see the film of the Missouri-Kansas Bi-State Chuckwagon dinner.

THE SOUTHWEST MISSOURI DENTAL ASSISTANTS met at the Keystone Hotel Thursday evening, October 12, for dinner and business meeting. Mr. Bud Talbot of Kansas City gave an interesting talk on "Dental Assisting".

THE SPRINGFIELD DISTRICT DENTAL ASSISTANTS ASSOCIATION attended the Doctors' annual meeting October 18 to hear Dr. H. M. Biggs and his son, Dr. Wayne Biggs, speak on Prosthetics.

THE SEDALIA DENTAL ASSISTANTS AND DENTISTS held a combined dental meeting and dinner Wednesday evening, September 20 at the Missouri Homestead where Dr. Don E. Woodard of Kansas City gave an interesting talk on "The Dental Assistant in Exodontia and Oral Surgery".

The news from Missouri was submitted by Delia Burriss.

## NINTH DISTRICT—

THE OREGON STATE DENTAL ASSISTANTS ASSOCIATION board meetings are held regularly. At the October meeting, the big topic of discussion was the formal dance which was held in December. The dance was held for all dental assistants in Oregon and their friends on Friday, Dec. 15 at the Oswego Lake Country Club in Oswego, Oregon.



Left to right: Dorothy Meyers, Estelgia Brown, Julia Melpolder, Isabelle Harvillat, Dorothy Bond and Ivy Dobbie.

# OFFICERS MICHIGAN STATE DENTAL ASSISTANTS ASSOCIATION

Miss Madge Tingley, District Trustee from Portland, attended the A. D. A. A. Convention in Atlantic City. We understand she had a wonderful time.

The twenty-one girls who have completed the Certification Course from the Portland Society will be honored at a banquet in November. Their caps and emblems will be presented at this time. The first Certification classes for the second semester of the second class will begin November 8 at the Central Dental Laboratory in Portland.

#### TENTH DISTRICT—

#### NEWS FROM TEXAS

The DALLAS COUNTY DENTAL ASSISTANTS held their first meeting of the 1950-1951 season at the Y. M. C. A. on September 26. Dr. G. R. Schmit, president of the Dallas County Dental Society, in behalf of the Dallas County Dental Society, expressed his greetings to the Dental Assistants Association. Committee plans for the year were discussed. Six visitors were present for the meeting.

Everyone had an opportunity to ask questions about the local, State, and National Associations. Steve Ann Montgomery reviewed the Local Constitution and By-Laws and discussion was conducted about its revision. A discussion was then held concerning the Constitution and By-Laws of the American Dental Assistants Association. Delegates Mary Barrow, Leta Featherstone, and their alternates, Ruth Kirkland and Rosemond Richards were advised as to how they should vote at the Convention in Atlantic City.

The FOURTH DISTRICT DENTAL ASSISTANTS SOCIETY OF NORTH TEXAS met September 19 for a visit in the office of Dr. Charles Yates, Pedodontist. There were twelve members present including three new members. Their next meeting was held on December 11.

The SMITH COUNTY DENTAL ASSISTANTS met October 12, 1950 at the office of Dr. O. N. Cole. Willie Bell Stevens presented an interesting program on Laboratory Technique.

A letter from Elma Troutman regarding the Birthday Fund was read. Committee reports were given as follows: Jo Koonce, Publicity Chairman, called attention to the announcement of the meeting in the paper; Nancy Drew read a letter concerning group insurance for the Society; and Iris Hewett, education and clinic chairman, brought information concerning the Study Course. A motion was made and passed that the first class of the Study Course would be presented in January, 1951.

The SOUTH PLAINS DISTRICT met Tuesday, October 10, 1950 at 1635 Broadway. Eight members and three guests were present.

Vera Darby of Plainview gave an interesting talk titled "The Dental Assistant Is a Jack of All Trades". She then gave a quiz of twenty-five questions pertaining to things we come in contact with every day in the office. You should have heard some of the answers she received.

Vada Childers is our loyal reporter from Texas.

After a two months vacation, the SAN ANTONIO DENTAL ASSISTANTS ASSOCIATION held their regular meeting on Tuesday evening, September 19, in Mezzanine C of the Gunter Hotel.

President Betty Woodling called the meeting to order and the secretary's roll call revealed that twenty-seven members and three visitors were present. The Board of Directors' report disclosed that Jewell Jones had been selected to represent the local organization at the National Convention in Atlantic City, New Jersey. An assessment of one dollar per member was made toward partial defrayal of expenses of a delegate to the convention. For the purpose of familiarization and in order that the Dental Assistants might properly instruct their delegate in voting, the proposed amendments to the Constitution were read. It was announced that October 31 would be the last date for payment of dues by delinquent members and also for acceptance of new members this year.

After adjournment, and a short recess, the group reconvened in Mezzanine C for a very impressive certification and capping ceremony for fourteen recently Certified Dental Assistants. Mrs. Dorothy Faulk congratulated the group for its work in successful completion of the ADAA Extension Course, and for satisfactorily meeting the requirements as set forth in the examination at Dallas last April. Dr. Frank Sammis presented the certificates as each assistant stepped forth in complete uniform. Mrs. Faulk then officially placed the Dental Assistant cap upon the head of each girl. Upon completion of the presentations, the members remained standing and with Mrs. Faulk leading, recited the Code of Ethics. The Dental Assistants receiving their certificates and caps were Betty Woodling, Francis Bryan, Blanche O'Dell, Evelyn Baily, Ruth Cobb, Ruth Quade, Sarah Cannon, Ethel Allen, Frances Davis, Lillian Ruede, Val Beyer, Jewel Jones, Era Williams, and Margaret Pittman.

Dr. Sammis was presented a fishing rod and reel as a token of appreciation for his untiring efforts in making the certification course a success.

Among the guests present were Dr. M. E. Wagenfuhr, Dr. P. J. Boland, Dr. Preston Carnahan, Dr. A. K. Ragsdale, Dr. and Mrs. Donald Helman, Dr. C. E. Hocker, Dr. M. D. King, Dr. Wm.

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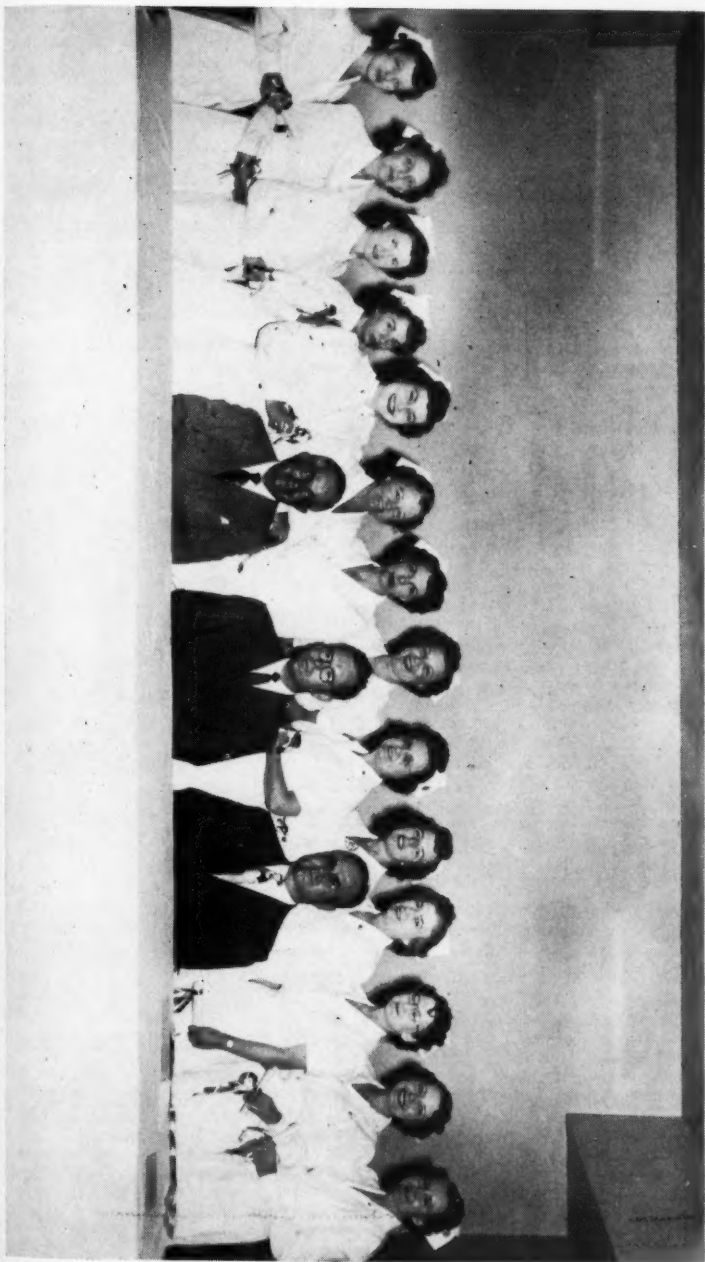
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CAPPING CEREMONY FORT WORTH, TEXAS DENTAL ASSISTANTS ASSOCIATION



Stanton, Mr. and Mrs. Brackin, Col. Hayes and Col. Franklin. Following the meeting and ceremony an informal session was held, and refreshments were served through the courtesy of Ferguson Dental Supply Co. and Dr. Wagenfuehr. Appreciation should here be extended to Lucille Price and Dorothy Faulk whose arrangements for the ceremony made this occasion long to be remembered.

On October 17 the San Antonio girls met again at the Gunter Hotel. The program consisted of two movies, "The Other Side of the Fence" and "Strange Hunger" presented by Johnny Thomas of the Jahn Dental Supply. The pictures were both interesting and educational to the girls.

The Society voted to send the money from the November drawing to the Juliette Southard Relief Fund.

Thanks to Ruth Cobb and Jewell Jones for this fine news from San Antonio, Texas. These Texas girls are really "on the ball".

#### COLORADO ASSOCIATION HOLDS FIRST MEETING

The first meeting of the COLORADO STATE DENTAL ASSISTANTS ASSOCIATION was held at the Broadmoor Hotel in Colorado Springs, October 4, 1950. In addition to 43 members, there were 15 guests registered.

A welcoming address was given by Dr. Wilton Cogswell, Jr., bringing greetings of the Colorado State Dental Society and endorsing the new organization as a stepping stone toward the advancement and enrichment of the Colorado Dental Assistant. A business meeting followed with the State President, Mrs. Joyce Huffman, of Denver, presiding. Mrs. Julia I. Marshall, President-elect for the coming year, arranged a fine program for this meeting. Sue Smith of Denver was chosen as the tentative delegate to the Atlantic City Annual A. D. A. convention.

The proud assistants, who are the first group in Colorado having successfully completed the ADA Extension Course and examination for certification, were recipients in a capping ceremony with Mrs. Julia Raine making the presentations of caps and certificates. The Certified assistants were Miss Leona Brill, Mrs. Marguerite Cruter, Mrs. Betty Garihan, Mrs. Frances Hastings, Miss Helen Keaton, Miss Sue Smith, Mrs. Joyce Huffman—all of Denver, and Mrs. Pauline McKinley of Colorado Springs. Some of the girls observing the ceremony were thrilled at the hopeful prospect of receiving caps in the near future.

The Green Room in the Broadmoor Hotel with its beautiful view of the mountains was an ideal setting for the Dental Assistants' Luncheon. The afternoon program was given over to Table Clinics. Many commented on their selection and excellent presentation. In fact, the girls have been asked to do a "repeat" at the Denver Mid-Winter Meeting. The clinics presented were: "Rubber Dam Technique" by Miss Velma Allen, "Investment of Inlays and Crowns" by Miss Virginia Norton, "Proper Care of Gloves and Surgical Instruments for the General Practitioner" by Mrs. Ruth Wright, "Certification" by Mrs. Pauline McKinley, "Mixing of Plastics and Its Various Uses" by Miss Elizabeth Gaughn, "Pouring of Models and Impressions" by Miss Eleanor Spaulding.

At the close of an interesting and instructive day, closer fellowship with the new state officers was enjoyed at Open House in the Assembly Room from 7:00 to 9:00. The Colorado Dental Assistants are looking forward to an enthusiastic and cooperative Colorado State Association.

This wonderful news from Colorado came from Cletis Parr.

#### ELEVENTH DISTRICT—

##### CALIFORNIA IN THE NEWS

THE SANTA CLARA VALLEY DISTRICT DENTAL ASSISTANTS ASSOCIATION held its annual installation of officers and a dinner at the Hotel St. Claire in San Jose, California on Thursday, September 28, 1950 at 7:30 P. M. The guests and officers were presented with a beautiful corsage from the S.C.V.D.D.A.A. and each member was presented with a white carnation worn as a corsage. The table was V-shaped and beautifully decorated with white tapers and clusters of white begonias, with white candles.

After a wonderful dinner, the new officers were installed in an impressive candlelight ceremony. The ceremony was carried out very nicely with Miss Wood and Mrs. Hodel as installing officers. Mrs. Lillian Johnson was the "wise friend" who helped the new officers light their candle, and she graciously presented each one with a red rose.

After the ceremony, a short business meeting was held and the new officers were off to a fine start for the coming year. Penny Plum, past president, was presented a small gold gavel guard for her A. D. A. pin.

Beverly Bayley, who has reported for Northern California, wishes good luck for the new officers and extends a big thank you to the past officers for doing such a good job.

THE METROPOLITAN OAKLAND DENTAL ASSISTANTS ASSOCIATION met at Fenner



Fuller's in Oakland on Tuesday, October 10, 1950, when they viewed an interesting movie on "Telephone Courtesy". On November 14 they enjoyed a dinner meeting at Zerikotes Lake Merritt Dining Room. New officers were installed. This was their special meeting of the year.

THE FIFTH DISTRICT DENTAL ASSISTANT ASSOCIATION met at the Windemere Hotel in Santa Monica, California on November 17 for their election of officers. There were many guests present which was evidence of the efforts of the membership chairman, Jeanne Wojnar, a hard-working "gal". She is always interested in making guests feel welcome and desired by the Association.

Mrs. Mary Worcester of the Santa Monica Credit Association spoke to the group at the October meeting. Her subject was "Collections". Mrs. Worcester answered many of the problems presented by the members.

THE FOURTH DISTRICT DENTAL ASSISTANTS celebrated their first anniversary October 12, 1950 when they entertained their doctors in the Embassy Room of the Glendale Hotel. The speaker of the evening was Mr. Keeling whose topic was "Malpractice Prevention". Buddy Nonam, star of radio and television, entertained with delightful music from his accordion. The tables were beautifully decorated with potted plants and with figure ones to remind them all they were now one year old.

THE LOS ANGELES DENTAL ASSISTANTS ASSOCIATION was privileged to hear Dr. Allyn S. Abramson speak on the subject "Periodontology" at their October meeting at the Clark Hotel. Dr. Abramson was most interesting and a lengthy discussion followed when the members presented their questions to him. On November 9, Dr. J. C. Metcalf showed his humorous color film "Mr. Blank Goes to Town".

Florence Carter and her committee have done a splendid job in revising the By-Laws—many long hours of work. These were voted upon at the November meeting.

Lois Castle, the Los Angeles delegate to the A. D. A. A. Convention in Atlantic City, had a wonderful time on her trip to the east coast. Lois, who is president elect of the Los Angeles group, passed a big box of salt water taffy purchased in Atlantic City for all the girls to enjoy.

The charming president of the Honolulu Society, Annie Kerr, who visited in Los Angeles on her way home to the Islands, was a most welcome guest. She played her guitar and sang several of her quaint Hawaiian songs after she had presented each of the officers with a lei.

The THIRD DISTRICT DENTAL ASSISTANTS ASSOCIATION entertained their Doctors at the October meeting in the Marine Room of the Wilton Hotel in Long Beach, California. The decorations were Hawaiian palm leaves and hibiscus. Barbara Gray, Mary Lou Crooks, and Barbara Gaylord were dressed in grass skirts. Officers and guests at the head table were presented with natural leis which were from Hawaii. Music for the evening was furnished by a group of Hawaiians.

The November meeting was most interesting. Alga Ault, consultant from Parmelee-Dohrmann, spoke and showed movies on glass and table settings. President Cay Rammel, delegate to Atlantic City, told of her interesting trip to the A. D. A. A. Convention.

TRI-COUNTY DENTAL ASSISTANTS ASSOCIATION held its regular meeting at the Oxford Inn in Claremont where a wonderful chicken dinner was enjoyed. Dr. Joseph Engholm of Pasadena was the guest speaker. His subject was "Prescription for Living," a very inspiring talk. Dr. Beverly Bush of Pomona was a guest, and eight new girls attended. This gave a total attendance of thirty-three. The door prize, a silent butler, was won by Pat Preshner of Riverside.

Two Tri-County members, State President Belle Dunagan and State Secretary Mildred Smythe, attended the National Convention. A good time was reported.

THE PASADENA DENTAL ASSISTANTS ASSOCIATION spent an interesting and educational evening at the Women's City Club on October 17, 1950. Two interesting clinics were presented, "What the Dental Assistant Should Know About Root Canal Therapy" by Dr. Warren H. Jesso and Dr. H. G. McMermaid and "Anesthetics in Oral Surgery" by Dr. Charles M. Woodward and Dr. G. Morrell Prince. Each of the dentists presenting clinics was a well known authority in his field. Reba Jo Rousseau, Clinic Chairman, planned the program and it was an evening long to be remembered.

## HONOLULU COUNTY DENTAL ASSISTANTS ASSOCIATION RESUME OF ACTIVITIES

By John H. Dawe, D. D. S., Advisor

The Honolulu County Dental Assistants Association organized January 25, 1949, has made remarkable progress during the past 15 months.

One of the first projects of the Association was the establishment of a study course for its members, in preparation for the National certification examination. Instruction began on

JANUARY-FEBRUARY, 1951

September 6, 1949 in Kaahumanu School, with 42 dental assistants enrolled. The first certification examination will be held on December 10, 1950 and it is estimated that 29 out of the 42 students will be eligible to take the examination. Dental assistants who successfully pass the examination are registered as certified Dental Assistants by the National Certification Board.

To augment their training in dental assisting, several members of the Association registered for Miss G. Archanna Morrison's course in "Dental Office Administration." Those attending the classes conducted by Miss Morrison in the Mabel Smythe Building, on July 17-18-20-21, 1950, were well repaid for the time spent. Miss Morrison has surveyed more than 4,000 dental practices and her personal contact with office problems gives her a broad appreciation of the needs of our dental offices today.

The Honolulu County Dental Assistants Association was well represented at the 25th Anniversary of the American Dental Assistants Association, held in San Francisco, October 17-23, 1949. Headed by Miss Annie Kerr and Miss Yen Kew Lum, official delegates, nine members attended the meeting. Miss Lum was appointed a member of the Necrology Committee of the American Dental Assistants Association for two years, ending October, 1951.

The local delegation was well received in San Francisco and the Association became famous overnight. The girls presented gifts and leis to the officials of the American Dental Assistants Association and during the closing session of the House of Delegates of the American Dental Association they brought Hawaiian Greetings to the incoming and outgoing officers and to the members of the House.

Although this year's National Convention was held in far-away Atlantic City, New Jersey, October 30-November 2, the Association had one official delegate—Miss Annie Kerr.

The first Annual Meeting of the Honolulu County Dental Assistants Association was held on December 5, 1949 in the Library of Hawaii. Officers for the year 1950 were installed at a banquet held in the Niimalu Hotel on January 25, 1950. Including invited guests, 128 persons witnessed the ceremony.

Membership has steadily increased since the Association was founded twenty-one months ago. From 18 charter members on January 25, 1949 to 76 members today is an enviable record.

It has been a pleasure to act as Advisor to these nice girls. They are to be commended for what they have accomplished in such a short time. Less than two years ago the Honolulu Dental Assistants Association was an unknown entity; today it is nationally known.

**DENTAL RECORDS**  
**DENTAL ASSISTANTS COURSE**  
**BUDGET PLAN**

*Contra Angle Tooth Brush*

**HARRY J. BOSWORTH COMPANY**

**216 W. Jackson Blvd., Chicago, Ill.**



## A.D.A.A. STANDING COMMITTEES

### JUDICIAL COMMITTEE

Aileen Ferguson, Chairman, 709 Centre St., Jamaica Plain, Mass.  
 Melva Russler, 928 Arcade Bldg., St. Louis, Mo.  
 Harriett Darling, 715 Lawn Ridge Ave., Huron, So. Dakota  
 Madge Tingley, 607 Selling Bldg., Portland, Ore.  
 Lillian Hoffman, ADAA General Secretary, 714 North Main St., Akron, Ohio

### CLINICS AND EXHIBITS COMMITTEE

Lola Berg, Chairman, c/o Dr. R. W. Upp, 55 E. Washington St., Chicago, Ill.  
 Nancy Saunders, 1706 W. Farragut, Chicago 40, Ill.  
 Florence Smith, 120 West 8th Street, Bayonne, New Jersey  
 Nora Black, 900 17th Street, N. W., Washington, D. C.  
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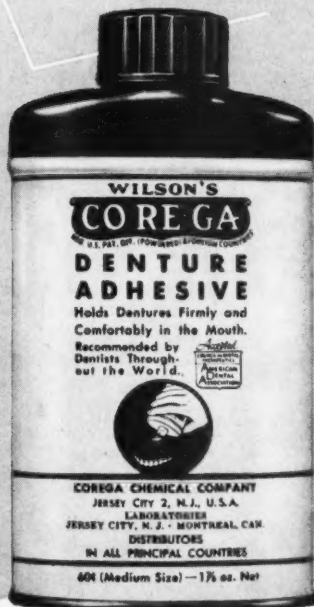
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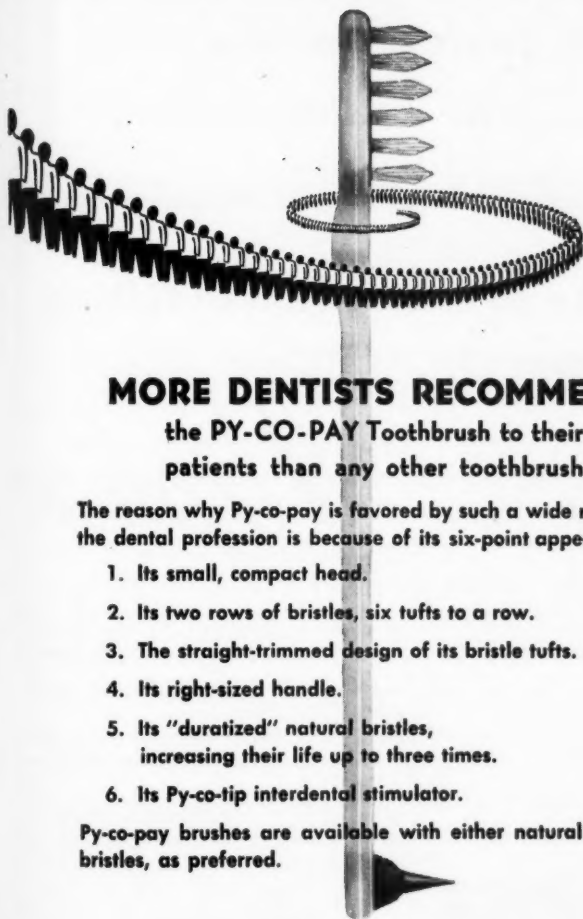


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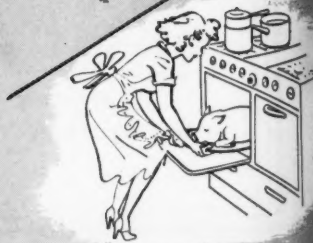
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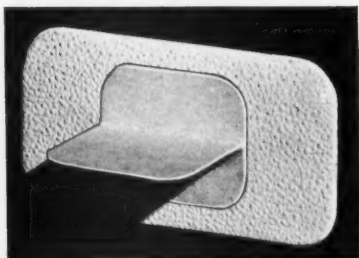


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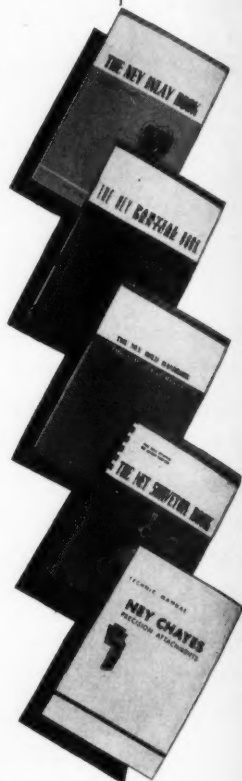
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